

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION

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May 13, 2003

FROM: KEN A. MILLER, Director
Department of Public Works – Regional Parks

SUBJECT: PAYMENTS TO KOCH PAVEMENT SOLUTIONS FOR PAVEMENT SERVICES

RECOMMENDATION: Authorize Purchasing Department to process payments totaling \$33,000 to Koch Pavement Solutions for maintenance services required by Moabi Regional Park.

BACKGROUND INFORMATION: The Regional Parks Division has invested a great deal of time and money in Capital Improvement dollars to upgrade the Recreational Vehicles (RV) campsite at Moabi Regional Park. These improvements have led to an increase in public use of the RV camping facilities. This increased usage has led to the necessity of sealing the road around the camp site so as to minimize the potential damage to campers and to reduce future repairs to the road itself.

Five companies were solicited for quotes. Koch Pavement Solutions was the only company to provide a bid. Staff has determined that Koch Pavement Solutions bid is fair and reasonable.

County Policy requires departments to seek Board approval when contracting for services with a vendor when the amount exceeds \$25,000 per fiscal year. This item is requesting authorization for payments totaling \$33,000 to Koch Pavement Solutions for said services.

REVIEW BY OTHERS: This item has been reviewed by the County Administrative Office (Tom Forster, Administrative Analyst) on April 30, 2003. This item has also been reviewed by the Purchasing Department (Aurelio De La Torre, Director) on April 30, 2003.

FINANCIAL IMPACT: This item approves \$33,000 of spending authority for the Department with Koch Pavement Solutions. Appropriations for the \$33,000 are available in Regional Park's FY 2002/03 Park Maintenance Special Revenue Fund (SPR-CCR-CCR).

Cost Reduction Review: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal because this action will reduce the risk of damage to recreational vehicles of patrons visiting Moabi Regional Park. Also, the cost of these services will be paid from the Park Maintenance Fund, hence there will be no financial impact to the County General Fund.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Thomas A. Potter, Chief of Regional Parks 387-2340

Record of Action of the Board of Supervisors

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